

## Payroll Schedules for Fiscal Year 2024-2025

<b>MAIN &amp; SUPPLEMENTAL</b>	Approved trans. forms/payroll chgs must be in HR by the Due Date indicated for each pay period.			
		Pay Period	Due Date	Direct Deposit Date
		July 1-31	July 10	July 31, 2024
		August 1-31	August 9	August 30, 2024
		September 1-30	September 10	September 30, 2024
		October 1-31	October 10	October 31, 2024
		November 1-30	November 8	November 27, 2024
		December 1-31	December 6	December 23, 2024
		January 1-31	January 10	January 31, 2025
		February 1-28	February 10	February 28, 2025
		March 1-31	March 6	March 31, 2025
		April 1-30	April 10	April 30, 2025
		May 1-31	May 9	May 30, 2025
	June 1-30	June 9	June 30, 2025	

<b>STUDENT</b>	Employees must submit time entry to supervisors by 1pm; supervisors must approve by 5pm			
		Pay Period	Due Date	Direct Deposit Date
	Summer	May 5 - Jun 8	June 10	June 27, 2024
		Jun 9- Jul 13	July 15	July 26, 2024
		Jul 14 - Aug 10	August 12	August 27, 2024
	Fall	Aug 11 - Sep 7	September 9	September 27, 2024
		Sep 8- Oct 5	October 7	October 25, 2024
		Oct 6 - Nov 2	November 4	November 27, 2024
		Nov 3 - Dec 7	December 9	December 23, 2024
	Spring	Dec 8- Jan 11	January 13	January 27, 2025
		Jan 12 - Feb 8	February 10	February 27, 2025
		Feb 9- Mar 1	March 3	March 27, 2025
		Mar 2 - Apr 5	April 7	April 25, 2025
	Sum	Apr 6 - May 10	May 12	May 27, 2025
		May 11 - Jun 7	June 9	June 27, 2025
		Jun 8 - Jul 12	July 14	July 25, 2025
		Jul 13 - Aug 9	Aug 11	August 27, 2025

<b>HOURLY</b>	Employees must submit time entry to supervisors by 1pm; supervisors must approve by 5pm			
		Pay Period	Due Date	Direct Deposit Date
		June 1-30	July 1	July 12, 2024
		July 1-31	August 1	August 12, 2024
		August 1-31	September 3	September 12, 2024
		September 1-30	October 1	October 11, 2024
		October 1-31	November 1	November 12, 2024
		November 1-30	December 2	December 12, 2024
		December 1-31	January 2	January 10, 2025
		January 1-31	February 3	February 12, 2025
		February 1-29	March 3	March 12, 2025
		March 1-31	April 1	April 11, 2025
		April 1-30	May 1	May 12, 2025
		May 1-31	June 2	June 12, 2025
		June 1-30	July 1	July 11, 2025
	July 1-31	August 1	August 12, 2025	

Summer Faculty & Adjunct Pay will vary depending on dates for courses taught.