

LIBRARY GIFT AGREEMENT

—Gifts are readily accepted and welcomed by the Henry G. Bennett Memorial Library. Gifts will be accepted only if clear ownership can be given to Southeastern Oklahoma State University. Though they are given and cost nothing in purchase price to the university, they do constitute a cost of processing time and of space utilization.

All gifts become the property of Southeastern Oklahoma State University and in no case can they be reclaimed, loaned, or borrowed again by the donor except in the case of books, which could be loaned following the normal rules of the Circulation Department. Materials added will be placed in the library at the place determined by the library faculty. The university will have authority to discard and add materials.

GIFT (S) _____

DONOR _____

DATE _____

I have read the above policy, and I agree to the commitment.

SIGNATURE OF DONOR _____

Address of Donor _____
