

SOUTHEASTERN OKLAHOMA STATE UNIVERSITY

RESERVE BOOK

INSTRUCTOR NAME:

_____ (LAST)

_____ (FIRST)

INSTRUCTOR PHONE EXTENSION:

INSTRUCTOR BARCODE NUMBER:
(FROM THE BACK OF I.D.)

ITEM TYPE:
(EXAMPLE: BOOK--ARTICLE--TEST)

ITEM TITLE:

COURSE TITLE:
(ABBREVIATE TITLE---EXAMPLE: PSY5563)

COURSE SECTION:
(EXAMPLE: SECTION 1)

IN-HOUSE USE ONLY:
(CIRCLE ONE)

YES

NO

LOAN PERIOD:
(PLACE THE APPROPRIATE
NUMBER OF HOURS OR
DAYS IN THE BLANK.)

_____ HOURS (or) _____ DAYS

DATE PROCESSED: _____ Fall _____ Spring _____ Summer _____