****

CONSTRUCTION MANAGER

PROJECT NO. 20-21-02

January 11, 2021

****

CONSTRUCTION MANAGER

 PROJECT NO. 20-21-02

TABLE OF CONTENTS

Invitation to Bid

Bid Form

Bid Affidavit – (Non-Collusion)

Scope of Work

**Bids which do not include all of the requested information and document will be disqualified.**

**Southeastern Oklahoma State University reserves the right to reject any and all bids.**

****

January 11, 2021

Ladies and Gentlemen:

Southeastern Oklahoma State University intends to select a Construction Manager at risk to provide Construction Management services in connection with the new construction of an Equestrian Center at the Softball Complex of Southeastern Oklahoma State University located on North 1st street in Durant, Ok. The estimated total project cost is approximately $750,000. It is anticipated that funding will be provided by University funds.

Project Description & Scope:

New construction of Equestrian Center located on North 1st Street Durant, Ok. Scope of work included in packet below.

The anticipated time frame is:

April 2021 Review and Complete Drawings and Specifications

June 2021 Receive bids from subcontractors

July 2021 Start Construction

July 2022 Complete construction

If your firm is interested in providing construction management at risk services, please respond in writing prior to the close of business on **February 11, 2021**. Your response must include an unaltered DCAM/CAP Form A305CMandthe following basic information: (1) a statement outlining the experience of your firm with projects of this scope and type, giving specific examples including the names of the projects, the dates completed and client references; (2) the names and qualifications of staff members that will be assigned to the project should your firm be selected; and (3) the ability of your firm to commence work upon selection. Please provide five copies of all materials submitted.

To be eligible for consideration, your organization must be in good standing and have an approved DCAM/CAP Form A305CMBV\* on file with the Oklahoma Division of Capital Assets Management, Construction and Properties Department.

By offering to provide services, the Construction Manager certifies that they, and any proposed subcontractors, are in compliance with 25 O.S. §1313 and participate in the Status Verification System. The Status Verification System is defined in 25 O.S. §1312 and includes but is not limited to the free Employment Verification Program (E-Verify) available at [www.dhs.gov/E-Verify](http://www.dhs.gov/E-Verify).

If you have questions about the scope of work, the schedule, or other aspects of the project, please contact Dan Simmons 580-745-2839 (Office) or 580-380-3724 (Cell).

Sincerely,

Dennis L. Westman, MBA

Vice President for Business Affairs

\*Please note: Each organization is responsible for verifying that its registration with CAP is current ([www.dcs.ok.gov](http://www.dcs.ok.gov), click on the Construction & Properties link, then the CAP Registration Lists link). Organizations may register or renew up to 6 days before the date the Solicitation is due. Construction Managers must register annually by submitting an updated DCAM/CAP Form A305CMBV to Construction & Properties.

****CONSTRUCTION MANAGER PROJECT NO. 20-21-02

INVITATION TO BID

January 11, 2021

Dear Contractors:

We invite you to submit a bid for a Construction Manager for the new construction of an Equestrian Center.

.

SITE VISIT IS REQUIRED: Contact - Dan Simmons 580-745-2839 (Office) or 580-380-3724 (Cell) to schedule a site visit and for all questions concerning the project.

References may be required upon request

Bids are due to 2:00 pm CDT, February 11, 2021 to Southeastern Oklahoma State University with

 the following delivery instructions:

 FedEx: Southeastern Oklahoma State University

 Administrative Services ATTN: Mike Stout

 425 W. University Blvd.

 Durant, OK 74701

 Hand Delivered: Southeastern Oklahoma State University

 Administrative Services ATTN: Mike Stout

 425 W. University Blvd. Occupational Safety and Health Building SW corner

 Durant, OK 74701

Mail: Southeastern Oklahoma State University

 Administrative Services ATTN: Mike Stout

 425 W. University Blvd.

 Durant, OK 74701

**BIDS SHALL BE SEALED IN A SOLID WHITE OR VANILLA ENVELOPE, LABELED CONSTRUCTION MANAGER PROJECT NO. 20-21-02. BIDS SHALL BE OPENED AND RECORDED IMMEDIATELY THEREAFTER. ANY BID RECEIVED AFTER THE TIME SET FOR OPENING OF BIDS, SHALL NOT BE CONSIDERED. SOUTHEASTERN OKLAHOMA STATE UNIVERSITY RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS.**

**** CONSTRUCTION MANAGER PROJECT NO. 20-21-02

BID FORM

NAME OF BIDDER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

In submitting this Bid, BIDDER, represents that:

1. BIDDER has examined copies of all Bid documents and has familiarized himself/herself with the nature and extent of scope of work and all local conditions and Laws and Regulations that in any manner may affect cost, progress, and performance of completing the scope of work as stated.
2. BIDDER has executed and included the Bid Affidavit – Non-Collusion Document.
3. SUCCESSFUL BIDDER will provide proof of public liability and workers’ compensation insurance.

BASE BID:

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Construction Management Fees

1. Start date of project:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Completion date of project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Submitted on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2021.

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Business Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Business Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Business email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Bids that do not include all of the requested information and documents will be disqualified.**

**Southeastern Oklahoma State University reserves the right to reject any and all bids.**

**** CONSTRUCTION MANAGER PROJECT NO. 20-21-02

BID AFFIDAVIT – (NON-COLLUSION)

STATE OF OKLAHOMA

COUNTY OF \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Affiant, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ of lawful, being first duly sworn, on oath says that (s)he is duly authorized agent of the Bidder to submit the attached Bid. Affiant further states the Bidder has not been a party to any collusion among Bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding, or with any elected official, or party to the project, or employee of the OWNER as to quantity, quality or price in the prospective contract, or any other terms of such perspective contract, or in any discussions between Bidders and any elected official, officer or employee of the OWNER concerning exchange of money or other thing of valued for special consideration in letting of a contract.

Contractor’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Official: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NOTARY

State of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

County of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, of lawful age, being first duly sworn on oath says that (s)he is the agent authorized by the CONSTRACTOR to execute the above affidavit.

Subscribed and sworn to before me this \_\_\_\_\_\_\_day of­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2021.

**Bids which do not include all of the requested information and documents will be disqualified.**

**Southeastern Oklahoma State University reserves the right to reject any and all bids.**

**** CONSTRUCTION MANAGER PROJECT NO. 20-21-02

**SCOPE OF WORK**

Construction Manager for new construction of Equestrian Center

**Project Description:**

Construction Manager at Risk for Phase 1 the Equestrian Center.

Clearing and grubbing, Grading and Drainage

Arena - to incl. all fencing, gating, bucking chutes, roping chutes, announcer stand, lighting, spectator seating and sand import and appurtenances as depicted on attached exhibit.

Small turnout configuration (20 -15'x50' turnouts) - to include 24'x300' pole barn with 1/2 enclosed for storage and 1/2 open for livestock shelter, fencing (1230 lf), gates (20), water trough and spigot (20), hay racks (20), and pipe bollard protection (12)

Large Turnout Configuration (12 - 120'x70' turnouts) - to include fencing (3,000 lf.), gates (26), shelter structures (3), water trough and spigots (12)

Building - 40'x80' metal building with men and women’s restrooms, and shop/storage area.

Gravel Parking with 2 concrete ADA accessible parking spot, sidewalk to restrooms and seating area, and Access Road

Misc. Site Work including stripe, misc. grading, perimeter fencing.

Waterline Construction - 8", 16" Highway Bores and steel encase (2) 60' bores, Waterline Construction - 2"

Electrical, Power Relocation, Arena Lighting & Misc. Lighting

**Bids which do not include all of the requested information and documents will be disqualified.**

**Southeastern Oklahoma State University reserves the right to reject any and all bids.**